



INTERNAL REVENUE

VAT 008.1

**SUMMARY OF VAT REFUND CLAIM: DIPLOMATS, DIPLOMATIC OR CONSULAR MISSIONS
CERTAIN TECHNICAL ASSISTANCE ORGANISATIONS**

PART A: PARTICULARS

VAT Number																					REFERENCE																																																	
Name of Mission/Organisation																																																																						
Postal Address																																																																						
Physical Address																																																																						
Telephone Number																																				Fax Number																																		

PERIOD OF CLAIM

From:to.....

PART B: PURCHASE BY THE MISSION

Period of Purchase	Total Purchases Excluding Tax (P)	VAT Paid (P)	VAT Refundable (P)
TOTAL			
		TOTAL	

PART C: PURCHASES BY DIPLOMATIC MEMBERS OF THE MISSION

Name of Diplomat	Period of Purchase	Total purchase Excluding TAX (P)	VAT Paid (P)	VAT Refundable (P)
TOTAL				
			TOTAL	

TOTAL FROM VAT 008.1A (THE CONTINUATION SHEET (S))
NOTE: VAT CLAIMED AT PART B AND C IS EQUAL TO THE TOTAL REFUND.

TOTAL AMOUNT OF REFUND CLAIMS TOTAL P

Authorised Signature: Date:

FOR OFFICIAL USE ONLY

Ministry of Foreign Affairs & International Cooperation – PROTOCOL DEPARTMENT

Checked by: Date:

Observations:

INTERNAL REVENUE

Approved by: Date:

Observations: Date: